LIT/ CLB 1

TASKS

ISSof**BC**

Digital Literacy Curriculum Resource

Module 3 Online Skills Basics

UBC THE UNIVERSITY OF BRITISH COLUMBIA

Learning Exchange

DIGITAL TASK

This task is intended to be used for the students to demonstrate their digital skills.

For a language assessment, please see the PBLA task following the Digital Task Self-Assessment Checklist.

Topic	**Neighbourhood/Health and Safety**
Digital Literacy Curriculum Module	**Module 3: Online Skills – Basics**
Digital skills required for this task	Ensure that your students have the digital skills necessary for success in this task. **Skills from other Modules:** • Mouse skills: hold the mouse, left click, double click, scroll, different shapes of the cursor • Navigating: opening/closing a program, cursor placement, highlighting • Keyboarding: basic typing, Enter key **Skills from Module 3:** • Locate and open a web browser • Use keywords to search for information online • Understand search results • Identify ads and sponsored content
Level(s)	Literacy-CLB 1
Task description	Look for a pharmacy in your area.
Information for the teacher	**Task conditions:** Each student must have their own computer. **Reminder:** Teach the skills prior to this assessment. **Specific information for this task:** Ensure that the students use Google search engine for this task. Using other search engines can alter search results. **Assessing the digital skills:** A content-based answer key does not need to be created because the focus is on digital skills. What is important is how students get to the information, not the information itself. Have your students use the Self-Assessment Checklist to check their digital skills. Students can check their task sheet information with each other after the task, if there is time. **Language skills:** You are not assessing language skills. If the students do not remember vocabulary in the task instructions or the digital skills checklist, explain it to them again.
Instructions for the task	• Show the Self-Assessment Checklist to students before doing the task. • Remind the students that the purpose of the task is to check their digital skills. The purpose is not to check their answers on the task sheet nor their language skills.

Name: _____   Date: _____

Teacher: _____

Task: You have a headache. Look for a pharmacy near you.

1. Go to the internet.
2. Type 'pharmacy'.
3. Look under the map.

4. Pharmacy A: _____
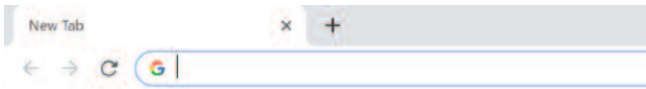   Address_____
   Phone number _____
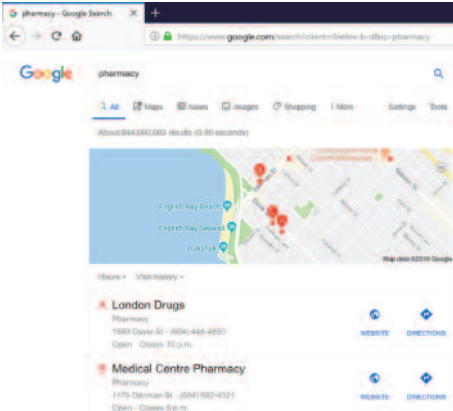   Closes at: _____

5. Pharmacy B: _____
   Address_____
   Phone number _____
   Closes at: _____

Digital Skills Self-Assessment Checklist	Yes	With Help
Go to the internet		
Type words in the address bar		
Press Enter on the keyboard		
Read information under the map		

PBLA TASK	**The Digital Literacy Curriculum Resource does not include language skills.** **The language skills need to be taught prior to using this assessment.**

Theme and Topic	**Neighbourhood/Health and Safety**
Digital Literacy Curriculum Module	**Module 3: Online Skills – Basics**
Digital skills required for this task	Ensure that your students have the digital skills necessary for success in this task. **Skills from other Modules:** • Mouse skills: hold the mouse, left click, double click, scroll, different shapes of the cursor • Navigating: opening/closing a program, cursor placement, highlighting • Keyboarding: basic typing, Enter key **Skills from Module 3:** • Locate and open a web browser • Use keywords to search for information online • Understand search results • Identify ads and sponsored content
Level(s)	Literacy/CLB 1
Skill(s) and CLB competency(ies)	**Writing LIT/CLB 1 - II: Reproducing Information** Copy numbers, letters, words, short phrases or sentences from simple lists or very short passages, for personal use or to complete short tasks.
Task description	Look for a walk-in clinic in the area. Take notes.
Information for the teacher	**Conditions for assessment:** Each student must have their own computer. **Reminder:** Teach the language skills prior to this assessment. **Specific information for this task:** • Ensure that the students use Google search engine for this task. Using other search engines (e.g. Bing) can alter search results. • Create an answer key specific to your task sheet. If you modify the task sheet, ensure that the comprehension questions are still correctly linked to the assessment criteria in the assessment tool.

Student's Name: _____   Date: _____

Teacher's Name: _____

Writing Lit/CLB 1 - II: Reproducing Information
Copy numbers, letters, words, short phrases or sentences from simple lists or very short passages, for personal use or to complete short tasks.

Description of learner task:
Look for a walk-in clinic in the area. Take notes.

	Can do	Not yet
Copies letters and words well Copies letters, words, phrases and short sentences with capitals and punctuation		
* Copies addresses and phone numbers Follows standard Canadian conventions and styles when copying addresses and phone numbers		
* Copies clearly Copies text legibly; reader may have some difficulties decoding some letters		

Done well: _____

_____

_____

_____

What to improve: _____

_____

_____

_____

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* These criteria must be checked "Can do" to be successful at this task.

Success on the task: **Yes**   **Not Yet**

LIT/
CLB 1

Task: Use Google. Search for walk-in clinics near you. Take notes.

Instructions:

Go to the internet

Type 'walk-in clinic'

Press Enter on the keyboard

Look under the map.

Copy

Walk-in Clinic A: _____

Name: _____

Address: _____

Phone number: _____

Walk-in Clinic B: _____

Name: _____

Address: _____

Phone number: _____