



Digital Literacy Curriculum Resource

Module 3 Online Skills Basics



THE UNIVERSITY OF BRITISH COLUMBIA

Learning Exchange



Funded by:
Immigration, Refugees
and Citizenship Canada

Financé par :
Immigration, Réfugiés
et Citoyenneté Canada

DIGITAL TASK

This task is intended to be used for the students to demonstrate their digital skills.

For a language assessment, please see the PBLA task following the Digital Task Self-Assessment Checklist.

Topic	Neighbourhood/Health and Safety
Digital Literacy Curriculum Module	Module 3: Online Skills Basics
Digital skills required for this task	<p>Ensure that your students have the digital skills necessary for success in this task.</p> <p>Skills from other Modules:</p> <ul style="list-style-type: none"> • Mouse skills: hold the mouse, left click, double click, scroll, different shapes of the cursor • Navigating: opening/closing a program, cursor placement, highlighting • Keyboarding: basic typing, Enter key <p>Skills from Module 3:</p> <ul style="list-style-type: none"> • Locate and open a web browser • Use keywords to search for information online • Understand search results • Identify ads and sponsored content
Level(s)	CLB 4
Task description	Look for a medical test lab in your area.
Information for the teacher	<p>Task conditions: Each student must have their own computer.</p> <p>Reminder: Teach the skills prior to this assessment.</p> <p>Specific information for this task:</p> <p>Ensure that the students use Google search engine for this task. Using other search engines can alter search results.</p> <p>Add the name of a medical test lab in your province, e.g. LifeLabs, Dynacare, etc.</p> <p>Assessing the digital skills: A content-based answer key does not need to be created because the focus is on digital skills. What is important is how students get to the information, not the information itself. Have your students use the Self-Assessment Checklist to check their digital skills. Students can check their task sheet information with each other after the task, if there is time.</p> <p>Language skills: You are not assessing language skills. If the students do not remember vocabulary in the task instructions or the digital skills checklist, explain it to them again.</p>
Instructions for the task	<ul style="list-style-type: none"> • Show the Self-Assessment Checklist to students before doing the task. • Remind the students that the purpose of the task is to check their digital skills. The purpose is not to check their answers on the task sheet nor their language skills.

Name: _____ Date: _____

Teacher: _____

Task: You need to have a blood test. Search for a medical test lab in your area.

1. Open the browser and search for labs nearby.
How many search results are there? _____

2. Look at the map.
Which lab is the closest to where you are right now?

What is the address? _____

What is the phone number? _____

Does it have a website? Yes/No If Yes, what is the web address?

3. Scroll down and look at the list of search results
Do you see any ads? Yes/No
What is the web address of the first website?

Digital Skills Self-Assessment Checklist	Yes	With Help
I can find a web browser		
I can open a web browser		
I can use keywords to search for information online		
I can read internet results		
I know if a website is an ad		

**PBLA
TASK**

The Digital Literacy Curriculum Resource does not include language skills.

The language skills need to be taught prior to using this assessment.

Theme and Topic	Neighbourhood/Health and Safety
Digital Literacy Curriculum Module	Module 3: Online Skills Basics
Digital skills required for this task	<p>Ensure that your students have the digital skills necessary for success in this task.</p> <p>Skills from other Modules:</p> <ul style="list-style-type: none"> • Mouse skills: hold the mouse, left click, double click, scroll, different shapes of the cursor • Navigating: opening/closing a program, cursor placement, highlighting • Keyboarding: basic typing, Enter key <p>Skills from Module 3:</p> <ul style="list-style-type: none"> • Locate and open a web browser • Use keywords to search for information online • Understand search results • Identify ads and sponsored content
Level(s)	CLB 4
Skill(s) and CLB Competency(ies)	<p>Reading CLB 4 - IV: Comprehending Information</p> <p>Copy a range of information, from short texts for personal use.</p>
Task description	Look for a walk-in clinic in the area.
Information for the teacher	<p>Conditions for assessment: Each student must have their own computer.</p> <p>Reminder: Teach the language skills prior to this assessment.</p> <p>Specific information for this task:</p> <ul style="list-style-type: none"> • Ensure that the students use Google search engine for this task. Using other search engines (e.g. Bing) can alter search results. • Create an answer key specific to your task sheet. If you modify the task sheet, ensure that the comprehension questions are still correctly linked to the assessment criteria in the assessment tool.

Student's Name: _____ Date: _____

Teacher's Name: _____

Reading CLB 4 - IV: Comprehending Information Access simple standard reference texts			
Description of learner task: Use Google to search for the nearest walk-in clinic			
		Can do	Not yet
* Finds specific details (Qs 1-8) 6/8 = Success			
* Finds relevant information (Q 9)			
Done well: _____ _____ _____ _____			
What to improve: _____ _____ _____ _____			

* These criteria must be checked "Can do" to be successful at this task.

Success on the task: Yes Not Yet

Task: Use Google to search for the nearest walk-in clinic

Instructions:

Type 'walk-in clinic' on Google. Study the search results and answer the questions below:

1. Which walk-in clinic is the closest to where you are right now?

2. What is the clinic address?

3. What is the phone number? -----

4. What time does it close today? -----

5. Does it have a website? Yes/No

6. If the clinic has a website, what is its web address?

Scroll down and look at the list of search results

7. Do you see any ads? Yes/No

8. What is the web address of the first website on the list?

9. You are feeling sick and want to see a doctor now.

Which clinic would you go to? Why? (Explain your answer).
