

# Mouse/ Trackpad and Navigation Skills

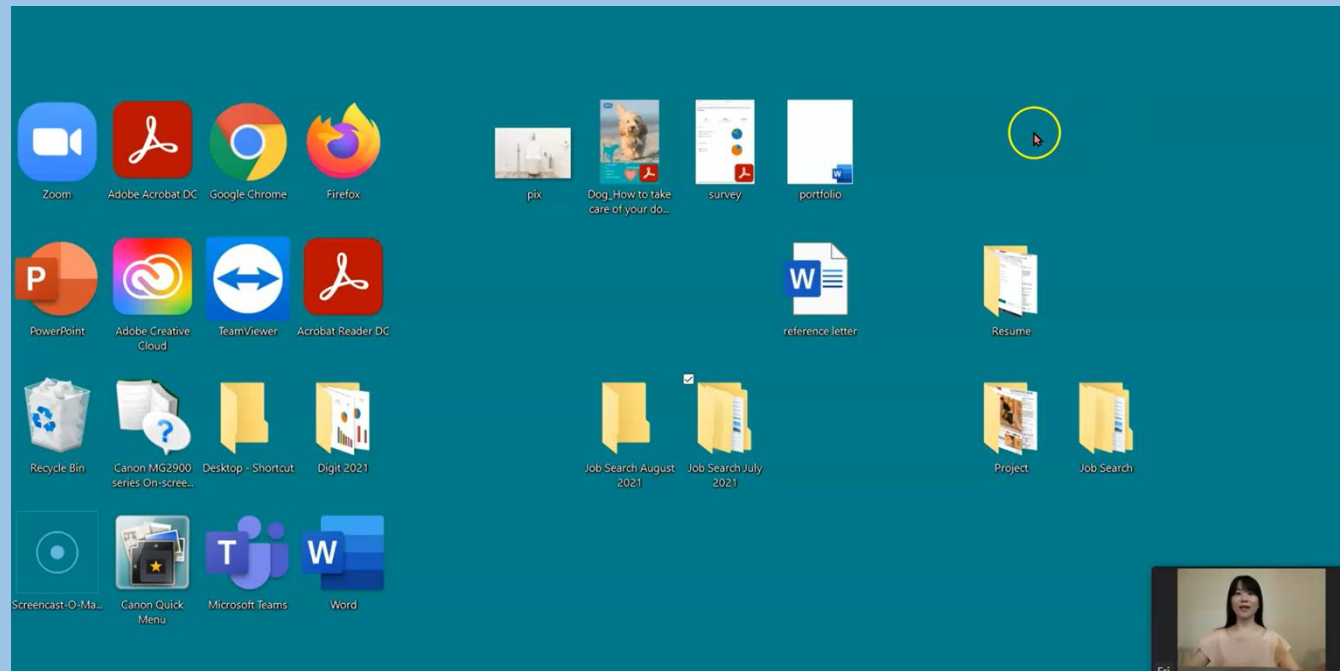
- Be Organized



# Lesson Objectives-Part One

- Create a Folder
- Move Files into a Folder

# Lesson-Part One



# Check Understanding



# Practice 1

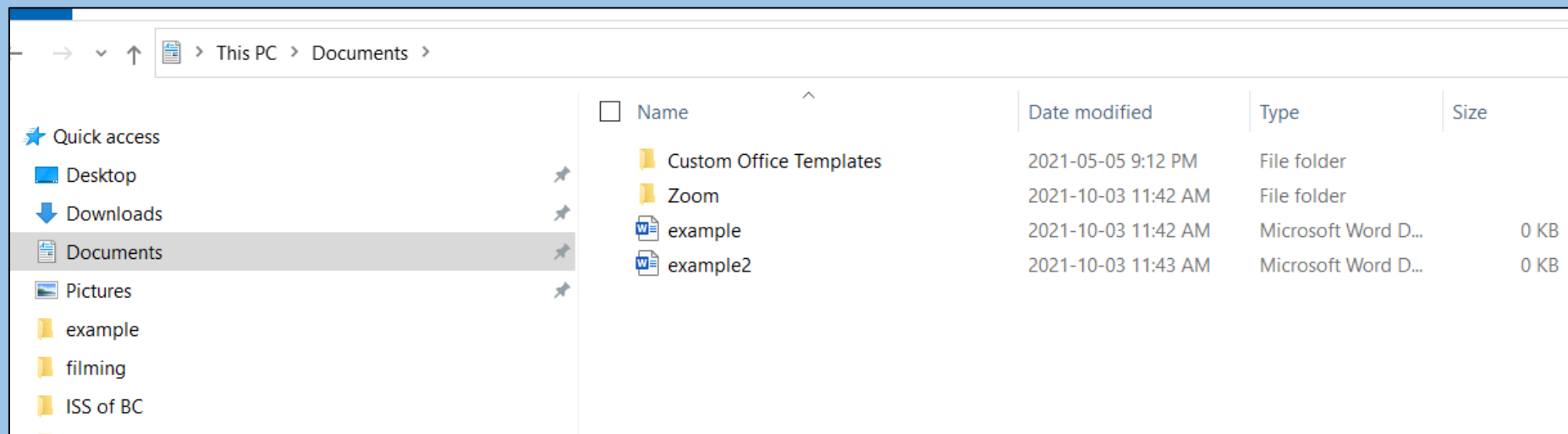
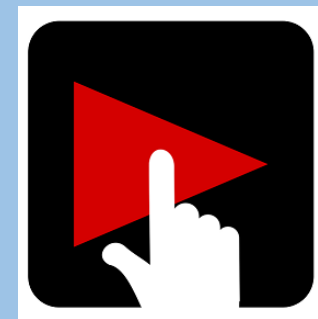
- Create a folder
- Move files into a folder



# Lesson Objectives – Part Two

- Create a Sub Folder
- Move Files into a Sub Folder

# Lesson-Part Two



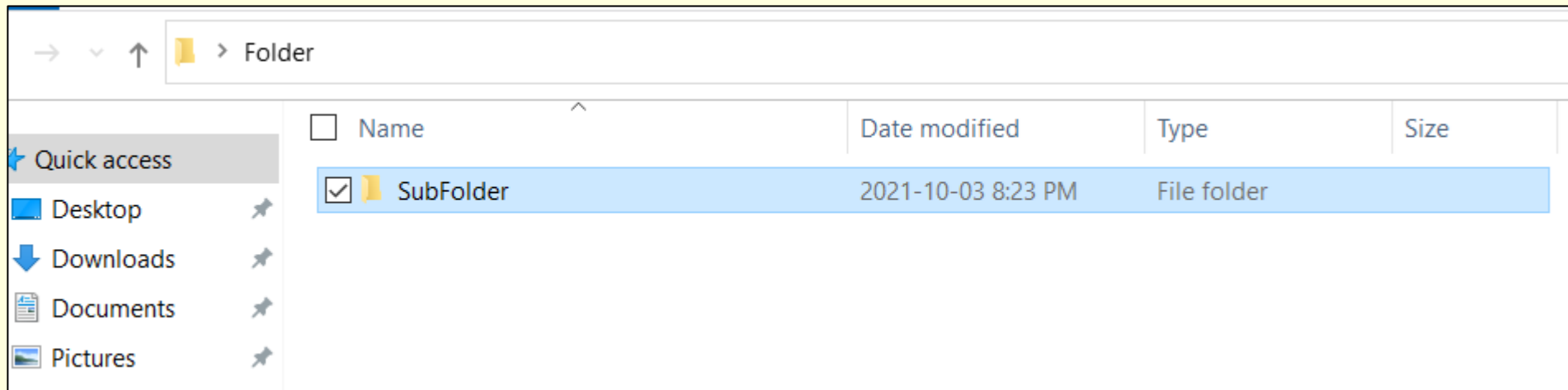
# Check Understanding





# Practice 2

- Create a Sub Folder
- Move Files into a Sub Folder

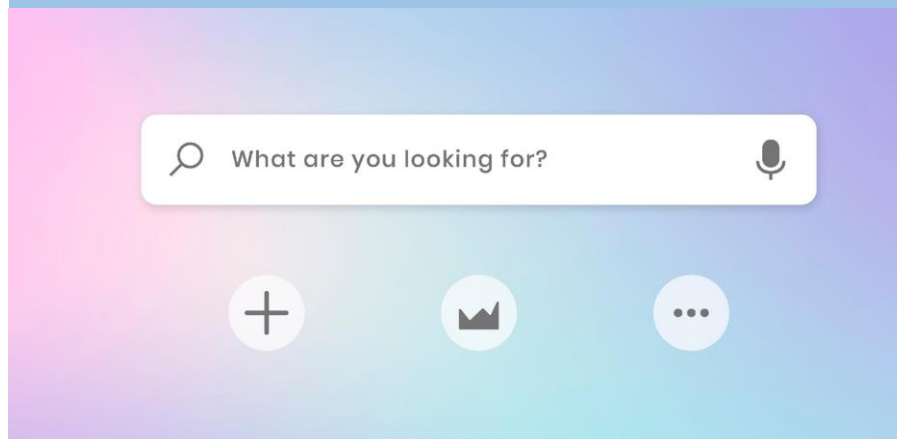
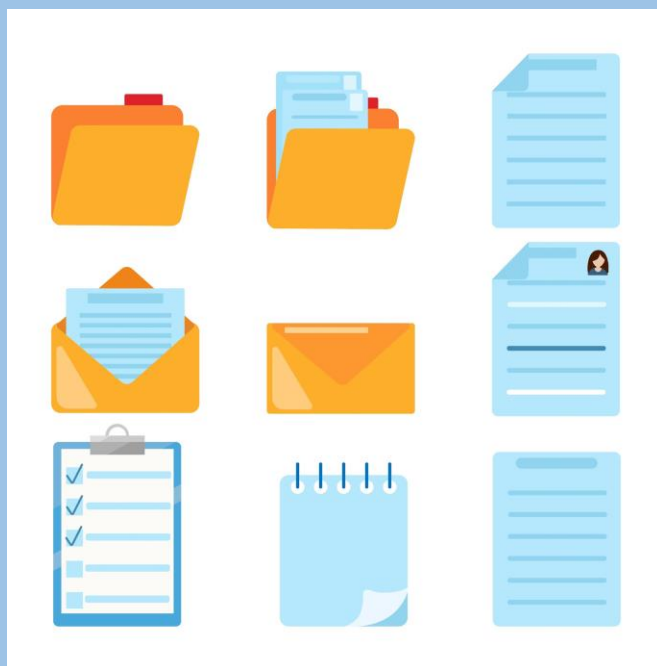
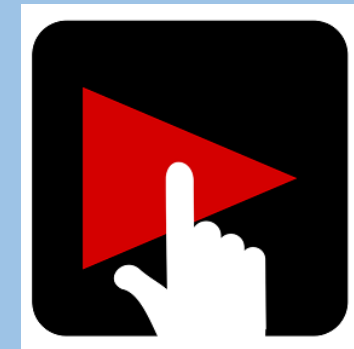


# Lesson Objectives-Part Three

## Find Files on the Computer

- Using File Explorer
- Using Windows Search Bar

# Lesson-Part Three

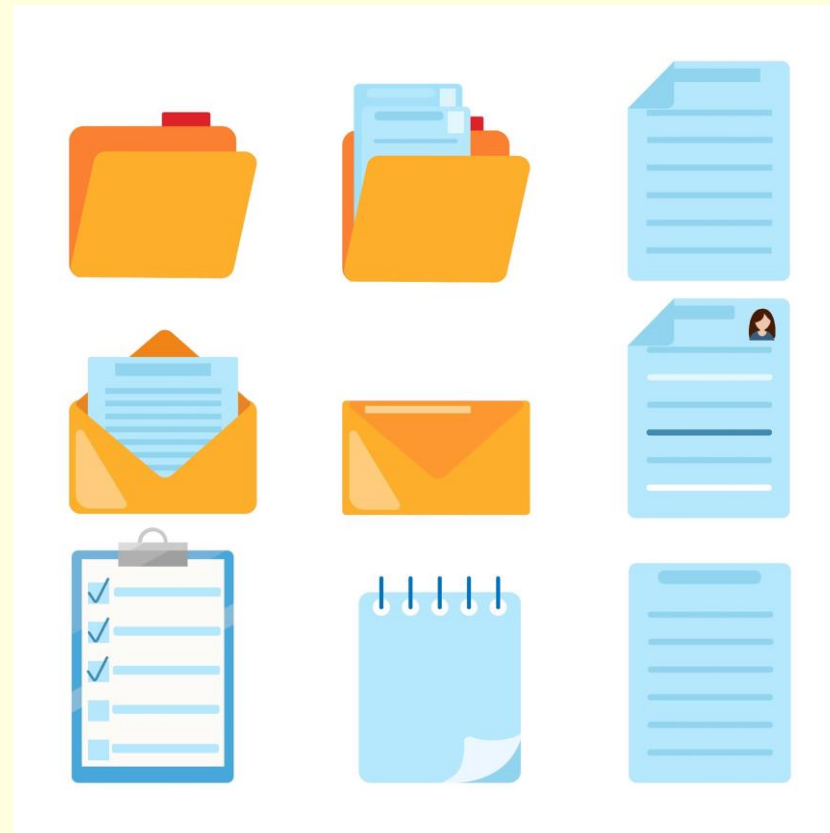


# Check Understanding



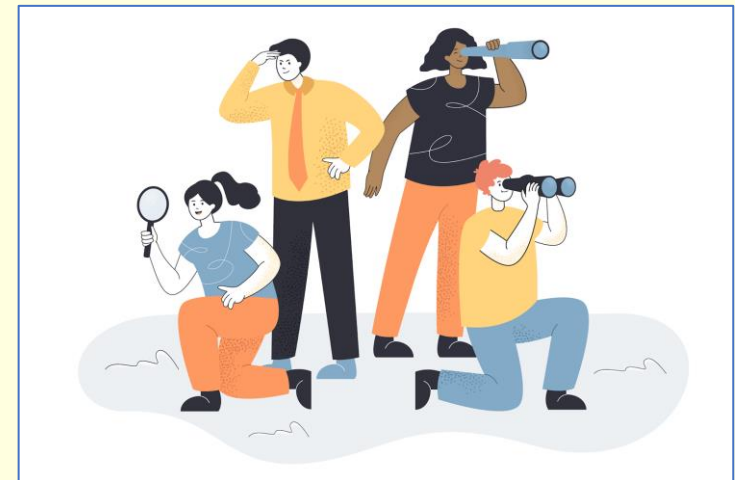
# Practice 3

- Find Files
- File Explorer



# Practice 4

- Find Files
  - Windows Search Bar

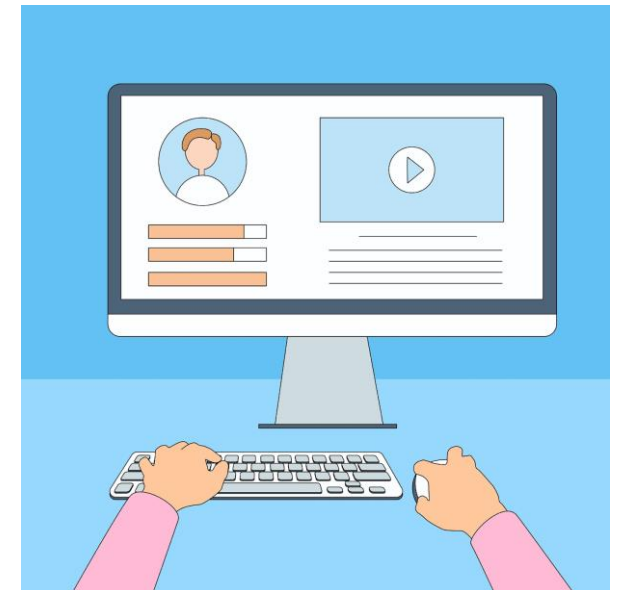


# Extra Practice



# Practice Between Sessions

- What did you learn/practice today?
- When are you going to practice?
- Practice Plan





# Confirm Next Session and Support





**See you!**

**Keep Practicing**